## ACTIVATE. FORWARD. OPEN.

## Why should I use my brown.edu email address?

In a world with too much email, you might wonder why you should activate and check your brown.edu email address. The reason is simple: an active brown.edu email is the best way to ensure that you receive important communications from Brown.

Hospital and medical practice firewalls can block emails, meaning you will miss out on information regarding:

- your faculty appointment;
- teaching awards and other recognition;
- professional development opportunities;
- perks and benefits associated with your faculty appointment; and
- news about your department.

It's easy to forward your Brown email to your preferred account so you never miss a message.

## How to activate and forward your Brown email.

- Go to myaccount.brown.edu
- Select "Activate Your Brown Google Account" and follow the instructions.
- Go to brown.edu/go/fwdemail to forward brown.edu emails to your preferred email account.
- TIP: Forward to your personal email account, to make it easy to open on your phone.

